



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

ASANSOL GIRLS' COLLEGE

DR. ANJALI ROY SARANI

713304

www.agc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Asansol Girls' College, situated at Asansol in Paschim Bardhaman District of West Bengal and registered under 2(f) and 12 B of the UGC Act, is hereby submitting the Self Study Report for Assessment and Accreditation (by the NAAC) in the Third Cycle. This institution had its First Cycle of Assessment and Accreditation in 2007 and Second Cycle of Assessment and Accreditation in 2016.

Since its establishment in 1950 the college was affiliated to Calcutta University until it came under the aegis of Burdwan University (founded in 1959) from 1st July, 1960. Subsequently with the inception of Kazi Nazrul University, Asansol, our college came under its auspices and became affiliated to it since 23rd June, 2015.

"Amar Mukti Aloy Aloy" (Emancipation through Light) – keeping this motto in mind Asansol Girls' College started its journey in 1950 to meet the demand of a higher educational institution in this coalfield area which would exclusively cater to the need of the women. Since its inception the institution is relentlessly striving towards the goal of woman empowerment where women from all sectors including socially and economically underprivileged would have access to higher education thus enabling them to transform into intellectually vibrant, socially responsible and self reliant human beings.

As mentioned earlier, the college had its First Cycle of assessment and accreditation in 2007 when the NAAC Peer Team favourably inspected the college and awarded **B+ grade**. The NAAC Peer Team inspected the college for the Second Cycle of Accreditation in 2016 and awarded **A grade**. The college has studied valuable suggestions intensively given by the Peer Team and has extended its academic as well as other activities in various new directions to stimulate woman emancipation.

This endeavour of applying for the assessment and accreditation by the NAAC for the Third Cycle implies the humble intention of introspection and further improvement of our premier institution.

Vision

“Amar Mukti Aloy Aloy” Guided by the luminous beacon of our college motto, “Emancipation through Light”, Asansol Girls’ College embarks on a transformative journey of knowledge, liberation and enlightenment.

To Impart Holistic Education and Capacity Building Skills Among Girls from All Sections of the Society in order to Make them Self-Reliant Individuals, possessing Rational, Intellectual and Humane Values with a deep respect towards the country’s rich heritage of multiculturalism and diversity, With An Ultimate Objective To Enable Them Make Significant Contribution in the Progression Of Society.

Mission

- **Setting A Benchmark in Education in and Beyond the State**

- **Adopting an Interdisciplinary Approach in Teaching-Learning Processes to Enable Holistic Education.**
- **Ensuring Equitable Access to Higher Educational Opportunities Without any Discrimination.**
- **Upholding the rich cultural heritage of the country through the celebration of its diversity and traditions.**
- **Inculcating the spirit of critical enquiry among the students and facilitate acquiring research-oriented skills.**
- **Promoting adoption of Rational And Scientific Temperament in Everyday Life.**
- **Generating Social , Economic And Political Awareness among the Students.**
- **Encouraging Sustainable Development with a deep focus on Eco-Friendly Practices both in and outside the Campus.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

In the opinion of the college, whatever has been achieved and achievable, would be impossible if the college had not worked on what is the strength of its being.

- AGC boasts of **academic excellence, rich cultural activities, and inclusivity**. It is committed to pioneering women's education and empowerment.
- A good number of **reputed faculties and staff** contributes to the **academic excellence** of the students.
- AGC offers **various degree programs** on Humanities, Social Sciences and Basic Sciences, thereby adhering to the **Multidisciplinary approach** of NEP 2020.
- Numerous publications by the Faculty members in reputed national and international journals reflect their **recognition and capability**.
- AGC **funds various Research Projects relevant to the society and environment**.
- AGC **organizes Seminar/Webinar, Workshops, Conferences** on various burning issues.
- The number of students **qualifying NET/SET and similar other Competitive examinations** prove that the institution is fruitfully contributing to the cultivation of the seed of higher learning in the country.
- AGC offers various **Add on and Certificate courses** which enhances the scope for the students for achieving their goals.
- AGC conducts **Art and Craft, Tailoring and Embroidery certificate** courses to foster skill and entrepreneurship among the students.
- AGC conducts regular **YOGA** classes.
- AGC maintains **two NSS Units and one NCC Unit**.
- **Feedbacks** are collected on a regular basis from the students, boarders and parents, alumni and potential employers.
- AGC boasts of students holding **University rank** from various departments.
- AGC runs with the **noncommercial motive** where service rather than profit is the driving force.
- **Different clubs**, viz. Nature Club, Drama Club, Photography, Chess, Drawing, Singing and Dancing Club, promotes and recognises talented students through various co-curricular activities and events.
- **Science Propagation Cell** promotes scientific knowledge and fabrics among all students.
- **College Environmental Committee** continuously keeps vigil on the environmental framework of the college as well as promotes awareness about environmental degradation in neighbouring areas.
- **Women's Forum** of AGC conducts various programs and always safeguard the interests of the students.

- “Ujjiban Pathsala” an academic platform where teachers share their views on any relevant topic with their colleagues.
- The **democratic approach of management** and **team spirit** and synergy of the college undoubtedly is its supreme strength.

Institutional Weakness

- The college has to follow **fixed curriculum** framed by the Kazi Nazrul University and is unable to implement flexibility in its curriculum.
- There is shortage of **sufficient number of ICT enabled smart classes**.
- **Shortage of Faculties** in various departments hampers working of the respective department to their full potential.
- As it is an undergraduate college with **limited scope of research**, the college is yet to augment through patents or consultancies.
- Departments have **Limited infrastructural Facility**.
- **Absence of LMS** relatively slows down the administrative as well as teaching activities.
- Though the college currently organizes placement for its learners and promotes campus recruitment, but **more such drives** are required.
- College **Website** is not properly updated.
- **Enrollment is dwindling**, particularly after COVID – 19.

Institutional Opportunity

- The college follows CBCS framework and now NEP 2020 in delivering curriculum. It helps in promoting **Multidisciplinary and flexible** approach. It enables us to promote Vibrant **Indian Knowledge System**.
- The college has succeeded in maintaining desirable numbers of teaching and working days by **Monitoring** of Attendance of teaching and staff.
- **College library** has created opportunity for the inquisitive and needy student to benefit from the institutions.
- **Students** enroll in higher studies and pass various competitive examination.
- **AGC** will **introduce PG** programs in various subjects. AGC already submitted proposal for introducing PG program in Sanskrit and awaited for approval from the authority.
- The extension activities carried out through the **NSS** and the **NCC** and the various awareness programmes with the active support of the **alumni** have created opportunities for the college to emerge as a functioning member of the society at large.
- **NCC CADETS** take part in the March Past event on the occasion of the Independence Day and of the Republic Day organized by the Paschim Bardhaman District Administration.
- The **creation of IQAC** as per NAAC recommendation has made available for the college huge scope for keeping close vigilance on its academic activities as well as for adopting action plan for improvement.
- The **awareness programmes**, the sensitization of the students to socially relevant issues like **energy crisis, ground water depletion, protection of biodiversity** have created opportunity for the students to acquire knowledge beyond their syllabus. Students actively take part in such activities.
- The college observes **Independence Day, Matrivasha Diwas, Basanta Utsav, National Science Day, World Environment Day** etc. holistically.

- **Students** take part in cultural activities in the opening ceremony of the **District Book Fair**.
- **They** also exhibit their products of **Art & Craft and Tailoring & Embroidery in the Stall** provided them on behalf of the District Book Fair Committee.
- **Students** participate in various Sports & Cultural activities organized by different bodies of the Government of West Bengal.

Institutional Challenge

- The college has to **adapt changes in education policy** adopted by the Central as well as the State Government.
- The college has faced severe **challenge in implementing NEP – 2020** due to paucity of faculty, staff and infrastructure.
- The unusual **delay in filling up vacant non-teaching** posts severely affects its day to day administrative functioning.
- The college **has not successfully mobilized resources** from other sources like Private organization, NGOs etc.
- The **class room teaching faced difficulties in accommodating** students having passed out from **various boards** with different syllabus orientation and also with differences in **language proficiency** and also belong to **various socio-cultural** backgrounds.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects form the foundation of the institutional framework of AGC. Being a college affiliated to the Kazi Nazrul University (KNU), the guidelines and mandated structure regarding the various courses offered –BA (Honours), BSc (Honours), BCom (Honours), BA(Programme), BSc(Program) and BCom(Program) are adhered to. Within the structured framework, AGC ensures that faculty members have **academic flexibility** for **effective teaching-learning emerging national and global trends**.

1. The Routine **Committee (RC)** along with Vice Principal, IQAC Coordinator and departmental Coordinators oversee **planning and implementation** of curricular aspects.
2. Faculty follow **blended mode (Offline & Online) of teaching using** conventional **‘chalk and talk’** method as well as with modern **IT enabled tools**.
3. Faculty follow a well-structured **lesson plan** to complete the syllabus in time.
4. Crosscutting issues relevant to **Professional Ethics, Gender, Human Values, Environment and Sustainability** are integrated in the Curriculum and also by organizing seminars/workshops on these issues.
5. Classroom discussions go beyond the syllabi, including aspects of **multi-skill development**, transforming students into **lifelong learners and innovators**. Curriculum delivery within the classroom incorporates a variety of learning experiences that result in **critical thinking, creativity and scientific temper**.
6. **Project works are mandatory** for Students of 1st semester in the curriculum of Ability Enhancement Course (AECC), Environmental Studies. Some departments arrange **internships for students**.
7. **Continuous Internal Assessment (CIA)** of students is incorporated within the Academic Calendar (AC) following the prescribed KNU framework. Internal Assessment (IA) comprises **tutorials,**

practical discussions, periodic assessments, class-tests, student presentations, quizzes and assignments.

8. AGC organizes **International/National/departmental** seminars, webinars, workshops and conferences.
9. AGC offers **Add-on and certificate courses and outreach programmes.**
10. AGC boasts of one unit of **NCC** and two units of **NSS** where students can enrol and engage in **extra-curricular** activities. These activities instil in students a sense of **responsibility and humility.**
11. AGC organizes annual **Sports.**
12. Some faculties being a member of **Board of Studies** of KNU engaged in curriculum development periodically.
13. AGC has collected **feedback from stakeholders.** Departments meet with parents for **periodic self-evaluation.** Concrete suggestions and the modalities are discussed with **IQAC** and the **Governing Body.**

Teaching-learning and Evaluation

1. Admission to Asansol Girls' College is as per **Government of West Bengal and Kazi Nazrul University (KNU) guidelines.** We adhere strictly to the reservation policy laid down by the Government of India and Government of West Bengal.
2. **Program Outcome (PO) and Course Outcome (CO)** are displayed in College website and are conveyed to the students by respective teachers.
3. A **well-structured routine** offers regular intensive classes. Apart from that, tutorial system, intensive lab work, continuous evaluation through IA, and a functioning mentor-mentee programme make our classrooms **inclusive.**
4. The College offers a variety of **Add-on and Certificate courses.**
5. **Remedial classes** are arranged for slow learners and **Tutorial classes** for advance learners.
6. The **Wi-Fi-enabled campus,** a moderate student-computer ratio and ICT assistance help students to bridge the digital gap.
7. Experiential, as well as participative learning, are optimized within the classroom and beyond. Students participate in **seminars/workshops, field surveys, educational tour, University and industry visits.** Departmental wall magazines/Annual college magazine, Poster Presentations, Model Presentations, Group Discussion are some student centric learning methodologies.
8. **Internships** outside the college are encouraged and facilitated. Undergraduate research is encouraged through **Research Consultancy Committee.** This research and experiential learning will certainly ease the transition to NEP 2020.
9. The **use of ICT tools** is integral to academic and administrative functioning. Classrooms and laboratories are equipped with projection facilities and Wi-Fi access. ICT capacities allowed a smooth transition to online teaching during the pandemic.
10. **More than 90%** of teaching posts are filled and this brings the **student teacher ratio to 26.87.**
11. **More than 75%** of teachers have **PhD. degree** providing quality teaching experience.
12. **Student Grievance Redressal** mechanisms, as recommended by UGC, are in place and fully functional.
13. **More than 95%** of students passed final examination during the last five years. This validates the success of the teaching-learning processes at AGC.
14. Students have progressed to **higher education or got** some employment opportunities.
15. Some students **passed NET/GATE/JAM** etc.

Research, Innovations and Extension

The vibrant environment of the college encourages both the faculty and the students to engage in active research, innovations and extension activities.

1. The **Research Consultancy Committee** plays a pivotal in not just bolstering research acumen of the students, but it promotes research activities among the faculty members as well. A number of teachers are pursuing their Ph.Ds. while many of them have already been awarded their doctoral degrees. Alongside, some teachers have applied for research grants from various funding agencies.
2. Many number of **research papers have been published, of which 86 feature on the UGC- Care list. Besides 59 book chapters/ papers in conference proceedings have also been published.**
3. The **Seminar Committee** of the college plays a key role in diffusion of knowledge, by organising seminars/webinars and also goes on to provide every possible support to departments keen on organising such programmes. In the period, 2018-2023, **63 seminars/webinars/workshops/lectures** were organized on diverse topics. Raja Rammohun Roy Library Foundation sponsored one of its seminars. The College has also secured **RUSA grants** that helped in procuring various books, research and laboratory equipment.
4. Asansol Girls' College in order to instil in the students the real value of education makes them **go beyond classroom learning to the greater community** and develop a sense of responsibility towards all beings. Hence, the College in sync with the various government programmes like *Sarva Shiksha Abhiyan, Jan Shakti for Jal Shakti, Beti Bachao, Beti Padhao, Swacch Bharat Mission* and others had undertaken several such extension and outreach programmes in its humble endeavour to make a positive impact in the society. The different departments along with the Social Activity Committee, the NCC, the NSS, the Science Propagation Committee, the College Environmental Committee and the Women's Forum work throughout the year. During the period 2018-2023, **47 extension and outreach programmes** were undertaken.
5. The institution has also received **9 recognitions for its service** from governmental and non-governmental bodies.
6. The college has **43 MOUs and linkages** with various institutes to promote collaboration in academic and non-academic spheres that include faculty exchange programmes, career guidance, e-waste management among others.

Infrastructure and Learning Resources

AGC has newfangled infrastructure which is intermittently maintained.

1. AGC spends **51.22 percent** of their total expenditure, excluding salary component, **on infrastructure development and augmentations** and **29.28 percent** of total expenditure, excluding salary component, **on maintenance of physical facilities and academic support.**
2. AGC is split up into three Blocks consisting of **five buildings** – **Four** three storied and **one** two storied accommodating a total number of **38 classrooms.**
3. **There are 20 departments out of which 12 laboratory-based** departments are fully equipped with **modern equipment and machineries, Laboratories, Seminar Library, Projectors, computer equipment with internet connections.**
4. **AGC** has dedicated staff including the **Electrician, Plumber, and support staff** who work round the

clock to carry out instant repairs.

5. The campus is under 360-degree **CCTV Surveillance by 25 CCTV** cameras and **Wi-Fi** facility is accessible everywhere. The existing **Internet Bandwidth is 100MBPS**.
6. **Six Smart Rooms, one ICT centre and Computer Centre** with **computers** having **internet facility**, aid to ICT based learning to students in lab-based classes and assists the faculty members for teaching-learning and Research work.
7. AGC maintains a healthy **students-computer ratio of near about 30**.
8. **The Central Library is automated using LMS software Koha version 23.11.00**.
9. **Outdoor games like badminton, volleyball** etc. and **Indoor games like badminton** etc. are abet to the students.
10. AGC Ensures a holistic development of its pupils through **Yoga classes by well-trained Yoga Teacher**.
11. An **Air conditioned Auditorium** equipped with **modern sound system and projector** is used for conducting Cultural and Co-curricular activities and hosting Seminars/Workshops and NSS and NCC activities.
12. Salary of the college staff is administered online through the **West Bengal Integrated Fund Management System** portal. **West Bengal Health Care Schemes** are made available to the staff of the college. The college Finance is taken care by the **College Administration Management System** portal.
13. **Online admission** has been introduced since 2015 and is conducted efficiently and **Online submission of marks** is done through the university portal.
14. **Online feedback** is collected from stakeholders, and grievances are taken care of at the earliest.

Student Support and Progression

1. Students of AGC have **benefitted** from different government sponsored scholarships like **SVMCM, Aikyashree, OASIS** apart from **tuition fees concession** and also from **Student Aid Fund** given by the college authority. During COVID 19, college authority **waived tuition fees** of several students whose financial conditions were not supportive then.
2. For **capacity development** of students AGC offered courses in **Soft skills, Language and Communication Skills, Life Skills and also ICT skills**. **Yoga** is one such life skill course where they rejuvenate their mind and body.
3. AGC has **statutory committees** like Internal Complaint Committee, Anti Ragging Committee, Student Grievance Redressal Cell to look after complaints of students and **redress them in time**.
4. AGC has a good record of **student progression**. Many students got admission in PG courses and some of them have been placed successfully.
5. Students also **qualified** in NET/GATE/JAM etc. and also in competitive examinations.
6. Students **received awards** in State, National and University level Sports and cultural events.
7. AGC organizes Annual Sports and other cultural activities in regular manner. Students participated in cultural competition and best performers get opportunity to perform in Annual cultural event “Shristi Sokher Ullashey”.
8. AGC has an active **registered Alumni Association**. They regularly meet and organize events like health check up camps, Sapling Plantation, awareness programs. They also help students financially for continuing their studies.

Governance, Leadership and Management

1. The vision and mission of the institution are guided by our college motto “*Amar Mukti Aloy Aloy*” which signifies **emancipation through light** or orienting students with the spirit of knowledge, liberation and enlightenment.
2. The institutional **academic and administrative structure** is governed by a highly dynamic, well-coordinated and strong leadership.
3. The Governing Body is the apex body of governance which provides guidance in all matters of the college. **The Principal, the faculty and administrative staff** collectively collaborate to implement the college’s vision and mission in a transparent and student – centric manner.
4. The **IQAC** plays a vibrant role in shaping the academic and administrative units of the institution. The IQAC, along with the principal, ensures that the formulated strategies and action plans are implemented effectively.
5. **Decentralisation and participative management** ensure that faculty, staff and students have a voice in shaping policies and practices that directly impact their academic and co-curricular experiences.
6. The administrative structure and functional unit of the college is well represented in the form of an **ORGANOGRAM**, depicting a clear hierarchy of roles and responsibilities within the organization.
7. Implementation of **e-governance** under different heads enhances overall effectiveness creating a more efficient and responsive administration for the institution.
8. The institution maintains academic standards through periodic preparation of **Teachers’ Appraisal Forms** highlighting their individual performance. Promotions are given as per **CAS** rules and regulations based on the orders of the Directorate of Higher Education Department of West Bengal as well as the regulations laid down by the UGC.
9. College extends all **welfare measures** to the teaching and non –teaching staffs accordingly.
10. **Financial support** is provided to the faculty members for academic and professional development.
11. **Funds generated** from various sources under different heads such as RUSA 2.0, Student Aid Fund, installation of Lift, etc are optimally utilized according to the requirements of the college.
12. The college follows the financial rules, regulations and guidelines as per directives laid down by the **Finance Department and the Department of Higher Education of the Government of West Bengal** and undertakes **internal and external financial audits** regularly.

Institutional Values and Best Practices

1. AGC has dedicated itself in upholding the concept of gender equity. AGC has an active Women’s Forum for the promotion of gender equity. The Forum has also conducted **Gender Audit** for the year **2022-2023**. NSS and NCC units also work to promoting gender equity. AGC has **Internal Complaints Committee**, to ensure a safe and secure woman friendly campus.
2. AGC has **policy documents on Green and Plastic Free Campus**. The college has conducted **Green Audit and Energy Audit**. The Institution has facilities and initiatives to actualise the concept of Green Campus.
3. AGC creates an inclusive environment where students across all intersections and socio-economic, linguistic backgrounds get opportunity to study.
4. AGC has a policy document for differently-abled students. It has differently-abled students friendly environment making education inclusive.
5. AGC instils constitutional values and obligations by organising **seminars/workshops**, observing days like **Independence Day, Republic Day, etc**. NSS, NCC, and other committees and departments conduct various programs like rally on **Awareness to Exercise Voting Rights**. AGC also celebrated **Azadi ka Amrit Mahotsav** and observed **Bhagat Singh's Martyrdom Day, the 125th anniversary of the historic Chicago speech of Swami Vivekananda (2019)**.

6. **AGC** follows two **Best Practices**. a) AGC, with an aim of capacity building and empowerment of the student, introduced **Earn While Learn** as one of the best practices. For this two Certificate Courses a) **Tailoring and Embroidery**, and b) **Art and Craft** are offered to the students. AGC arranged an exhibition cum sale of their products in the college premises. For the last two years students have been exhibiting their handiworks at the Government sponsored Paschim Barddhaman Book Fair with much success. b) AGC has introduced **Academic Innovation and Research Activity** as its best practice to inculcate the spirit of research. **Research Consultancy Committee** approved research proposals submitted by the different departments. In these projects active involvement of students is compulsory. The Committee has achieved success as responses are spontaneous. Some of the projects have been completed. Some are yet to be submitted.
7. AGC has its legacy in **achieving distinctiveness** for overall development of the Women of the society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ASANSOL GIRLS' COLLEGE
Address	DR. ANJALI ROY SARANI
City	Asansol
State	West Bengal
Pin	713304
Website	www.agc.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sandip Kumar Ghatak	0341-2257107	9434311497	-	mail.agcorgin@gmail.com
IQAC / CIQA coordinator	Biru Rajak	-	9831633316	-	birurajak@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	Kazi Nazrul University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	08-01-2003	View Document
12B of UGC	08-01-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	DR. ANJALI ROY SARANI	Urban	4.85	3452.18

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, PROG	36	HS	Bengali	129	116
UG	BA,Bengali, HONOURS	48	HS	Bengali	89	61
UG	BA,English, HONOURS	48	HS	English	89	61
UG	BA,English,P ROG	36	HS	English	62	19
UG	BA,Hindi,H ONOURS	48	HS	Hindi	75	71
UG	BA,Hindi,PR OG	36	HS	Hindi	38	19
UG	BA,Sanskrit, HONOURS	48	HS	Bengali	71	18
UG	BA,Sanskrit, PROG	36	HS	Bengali	62	9
UG	BA,History,P ROG	36	HS	English + Bengali	129	55
UG	BA,History, HONOURS	48	HS	English + Bengali	90	68
UG	BA,Philosophy,PROG	36	HS	Bengali	49	5
UG	BA,Philosophy,HONOURS	48	HS	Bengali	56	12
UG	BA,Political Science,HONOURS	48	HS	English + Bengali	99	63
UG	BA,Political Science,PROG	36	HS	Bengali	72	29
UG	BA,Sociology,PROG	36	HS	English + Bengali	23	1

UG	BA,Sociology,HONOURS	48	HS	English + Bengali	49	14
UG	BSc,Geography,PROG	36	HS	English + Bengali	49	6
UG	BSc,Geography,HONOURS	48	HS	English + Bengali	56	35
UG	BSc,Economics,HONOURS	48	HS	English + Bengali	38	20
UG	BSc,Economics,PROG	36	HS	Bengali	23	2
UG	BSc,Botany,PROG	36	HS	English + Bengali	18	0
UG	BSc,Botany,HONOURS	48	HS	English	38	8
UG	BSc,Zoology,PROG	36	HS	English	23	2
UG	BSc,Zoology,HONOURS	48	HS	English	42	25
UG	BSc,Microbiology,HONOURS	48	HS	English	56	28
UG	BSc,Mathematics,HONOURS	48	HS	English	44	16
UG	BSc,Mathematics,PROG	36	HS	English	23	1
UG	BSc,Nutrition,HONOURS	48	HS	English	31	16
UG	BSc,Physics,PROG	36	HS	English	13	0
UG	BSc,Physics,HONOURS	48	HS	English	22	3
UG	BSc,Chemistry,HONOURS	48	HS	English	18	8

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UG	BSc,Chemistry,PROG	36	HS	English	100	0
UG	BSc,Computer Science,HONOURS	48	HS	English	38	16
UG	BSc,Computer Science,PROG	36	HS	English	18	0
UG	BSc,Computer Application,HONOURS	48	HS	English	72	47
UG	BCom,Accountancy,HONOURS	48	HS	English + Hindi	131	87
UG	BCom,Bcom Program,	36	HS	English + Hindi	62	1
PG	MA,Political Science,	24	BA Honours in Political Science	English + Bengali	22	22

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				19				78			
Recruited	0	0	0	0	12	7	0	19	30	48	0	78
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				27
Recruited	21	4	0	25
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	9	7	0	11	12	0	39
M.Phil.	0	0	0	0	0	0	1	7	0	8
PG	0	0	0	3	0	0	18	29	0	50
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	963	0	0	0	963
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	22	0	0	0	22
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	153	211	194	192
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	39	39	39	36
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	115	129	121	106
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	556	677	619	603
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		863	1056	973	937

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>Asansol Girls' College always strive to adopt a multidisciplinary teaching learning process in bringing about holistic development among its students. The Institution envisions the integration of the disciplines under Humanities, Science and Commerce by offering courses in two major disciplines like Language and Communication and Environmental Studies - courses that are mandatory for all students at a particular semester. All UG programs have been restructured keeping in mind the multidisciplinary options and the undergraduate curriculum have been revised to incorporate in it Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). All</p>
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Undergraduate programs are restructured with modified LOCF and internship. Open electives are offered in all undergraduate programs for the students of other departments with a view to impart quality 21st century skills to students. Multidisciplinary/ Interdisciplinary courses along with AEC, SECs and Value added courses under the NCCF structure is followed in the college from the session 2023-2024 and students are given the choice to opt for subjects across disciplines.. The Research Consultancy Committee of the college funds several research projects that are interdisciplinary in nature. Such admixtures of domain knowledge that draws upon humanities, social science, natural and applied science, information technology will largely help to achieve the positive outcome of a curriculum multidisciplinary and holistic in spirit and approach. The college offers discipline core courses on Microbiology, Nutrition, BCA which is a reflection of promoting multidisciplinary approach in teaching and learning process. The institution offers several flexible and innovative curricula in the areas of community engagement and service through NSS, environmental education, and value-based education. The college promotes multidisciplinary and flexible curriculum at different semesters of undergraduate education by encouraging students to take up diverse trainings in the field of Yoga, vocational courses like Art and Craft, Tailoring and Embroidery etc. Various interdisciplinary/ multidisciplinary add- on courses are run by several departments to develop academic acumen as well as necessary skills among the students. Soft skills like communication and personality development provide a cutting edge to the students to face group discussions and interviews in their future endeavors. Seminars and webinars are conducted by individual departments in collaboration with the IQAC on regular intervals covering wide array of topics cutting across disciplines. The Institution has a dedicated NSS team through which the students take up projects of outreach and community service to the aged and the underprivileged. Environmental awareness drive takes place in and outside the campus at a regular basis. The college aspires to emerge as a multidisciplinary higher education institution that prioritizes a student-centric approach towards education. A remarkable effort at regular knowledge

	<p>sharing activity among various faculties and departments is perceived in the invited lectures and faculty exchange processes not only from outside but in in-campus endeavors.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The college has initiated the process of registering students in the Academic Bank of Credit (ABC) – a national level facility that promotes the flexibility of the curriculum framework and multidisciplinary academic mobility of students across the higher education. The registration process has started from session 2023-2024 with the support of Kazi Nazrul University. Under Academic Bank of credit, student credits for a particular program from an institution may be transferred / redeemed by another institution upon that students' consent. The college has taken various measures like regularly counseling students, displaying on website etc. to motivate students to register in the ABC and open their accounts.</p>
<p>3. Skill development:</p>	<p>The National Education Policy (NEP) 2020 places significant emphasis on skill development as a core aspect of its comprehensive reforms. The policy envisions equipping students with practical skills and competencies that are essential for thriving in the modern world. By focusing on skill development, NEP 2020 aims to create a workforce that is well prepared to tackle the challenges of the 21st century and contribute effectively to the nation's development. Asansol Girls' College is committed to take up responsibility for the future of its students. Skill oriented hands-on training are provided to its students in Art and Craft, Tailoring and Embroidery to make them market-ready for generation of income in the long run. Without in any way compromising with academics, the college feels the necessity to develop skills among its students so that they can contribute to the workforce intrinsic for the country's economic development. Add-on courses on Soft Skills and Fundamentals of Computer are offered to students. The UG curriculum has included Skill Enhancement Course (SEC) and Ability Enhancement Course (AEC) in keeping with the guideline of NCCF provided by the UGC to realize the vision of NEP 2020 to create a skilled workforce. These courses cover a wide spectrum of disciplines and areas, ranging from technical skills to soft skills, nurturing holistic skills in students. Through these skill development initiatives, the college not only</p>

	<p>equips its students with practical expertise but also fosters an environment of experiential learning and innovation.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>By integrating Indian knowledge system into the education system, NEP 2020 aims to instil a sense of pride and appreciation for India's cultural heritage among learners. This integration also serves as a means to promote innovation, creativity, and critical thinking, drawing inspiration from traditional knowledge to address contemporary challenges. By recognizing India's traditional knowledge, its richness and diversity, the college aims to promote and instil a deeper understanding of India's cultural roots and contributions among the students. The college undergraduate curriculum has taken significant strides in this field by introducing several value-added courses from ancient Indian knowledge base. Each course in the degree program includes subject-specific Indian values, culture, history, and origins, ensuring that learners gain a deep appreciation of their cultural heritage. To foster holistic personality development among students, the institution encourages participation in a diverse range of activities. Birth and death anniversaries of significant personalities of India are observed to acquaint the students about the country's proud inheritance. Cultural activities encourage performances of local and indigenous art and cultural forms of the country that celebrates diversity and inclusion that is the tradition and heritage of the country. Yoga training, in keeping with the ideal of India's ancient culture, is offered to students to achieve physical fitness required for the holistic development. These efforts taken by the college share NEP 2020's aim to produce individuals who are proud of their cultural heritage, equipped with relevant skills, and competent to contribute to the nation's growth and development.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>OBE shifts the focus of learning goals from rote learning to a more student centric approach, emphasizing clear and measurable learning outcomes at all levels. This learner-driven approach promotes continuous evaluation and fosters skills like critical thinking and problem-solving. The college has adopted Outcome Based Education (OBE) as a fundamental approach to curriculum design, teaching methodologies and innovative assessment in the</p>

	<p>recent years. All UG programs have been restructured to incorporate in it Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs). Through a comprehensive redesigning of the curriculum, graduate attributes have been defined and accordingly learning outcomes framed. Program outcomes and course outcomes are also defined. The curriculum has thus become more focused and aligned with the desired learning objectives. Educators are introduced to various instructional strategies and assessment techniques that facilitate the achievement of specific learning outcomes. Faculty members are encouraged to incorporate real-world applications, case studies, and problem-solving exercises into their teaching, providing students with opportunities to apply their knowledge in authentic contexts.</p>
<p>6. Distance education/online education:</p>	<p>The college is aware of the fact that online education can serve as a transformative tool to enhance learning experiences in this age of technological breakthrough. During the Covid pandemic period, exhaustive use of online platforms like Google Classroom, Google Meet, Zoom Meet, LMS platforms have helped the institution to seamlessly transition to a digital environment thus creating a dynamic and interactive virtual classroom. The integration of multimedia elements further enhances the effectiveness of virtual learning. In recognition of the crucial role of technology in online education, the college has made substantial improvements to its support infrastructure. Wi-Fi connectivity ensures uninterrupted access to online resources, enabling students to engage in reading and learning processes in the library and in the classrooms without connectivity hurdles. Extensive digital resources are available through digitization of the central library of the college. Students can access a vast array of e-books, research papers, journals, and other online academic materials, that will initiate self-learning beyond the conventional classroom environment. To develop digital competencies among its students is a priority that the college undertakes through the add-on courses it offers on fundamental computer training. Students are encouraged to explore digital tools, analyze information critically, and develop a discerning approach towards technology-based education platforms like DIKSHA, SWAYAM, and</p>

NPTEL to make the most out of their learning experiences. The institution also invests in advanced software mechanisms for administrative purposes. The undergraduate admission process is conducted online to ensure transparency. Faculties are encouraged to select MOOC courses and offer them in various programs. They are expected to design online courses for the SWAYAM platform. The institution emphasizes on digital competencies of the staff, faculty and students and conduct capacity building programs to enable and equip them with the essential skills needed to navigate the digital world with confidence and ease.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club (ELC) has been set up in AGC on 20.10.2022 with the recommendation of IQAC on its meeting held on 20.10.2022.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	AGC constitutes the ELC with an executive body along with constituent members. The Executive body comprises of Secretary: Dr. Sandip Kumar Ghatak (Vice Principal), Jt. Secretary: Dr. Binayak Mishra (NSS Coordinator), Dr. Biru Rajak (IQAC Coordinator), Dr. Bijendra Kumar (NCC Coordinator), Utpal Koner (GB representative), Dr. Soma Gorai (GB representative), Rajaram Mondal (GB representative), Hiralal Roychowdhury (Head Clerk), Keshab Mondal (Non-teaching staff) and one student from each department and from each semester. Student's coordinator is selected on the basis of the academic performance among the students of the 4th semester. In addition, all departmental Coordinator and all students are the constituent members of ELC. It is representative in the manner that one student from each department and from each semester is member of the executive body. In doing so student representative from each social category is being selected.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from,	Awareness program was organized with the support of NSS Unit of our College. National Voter Day was observed. Students are asked to register their name in the Voter List. During observation of National Voter Day, 2024, we asked all student to enroll their name

<p>assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>and some student said that their age is below 18 years on that 01.01.2024. We asked them to enroll their name as soon as they will be 18 years old. ELC coordinates BLOs who are operating their voter list related duties in our college premises.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Mock voting using EVM and VVPAT is done in association with the district administration.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Approximate 10% of newly admitted student.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2606	2751	2627	2574	2563

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 103

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
97	97	102	56	48

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
44.61	23.76	206.70	161.97	47.37

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Upanishads, especially Mandukya Upanishad emphasizes that the atman or self is consciousness and a transcendental reality. Asansol Girls' College was established in 1950. The college anthem 'Amar Mukti Aloy Aloy' 'My liberation is in the light of the sky' was taken from a song written by Rabindranath Tagore. The college believes in liberating the mind by propagating the knowledge of ancient and modern philosophical thoughts and wisdom.

Asansol Girls' College is affiliated to Kazi Nazrul University recognised by UGC. The college is one of the pioneer education institutes for girls and has a notable history of developing human resources, especially in the coal belt region of West Bengal. The college considers the mandate of the university and follows the **academic calendars** of the university. However, the college has a distinctive structure to roll out the academic calendars.

All the departments of the institute relentlessly work towards institutional excellence through continuous curriculum development, and delivery through a proper pedagogical method. Under the supervision of the Vice Principal, departments organize **orientation program** to introduce the college to newly admitted students. The students get a vivid explanation of the **program outcomes, course outcomes, and career prospects** of the specific courses. Even the librarians orient the students for effective utilisation of information and the library in this era of the infodemic.

The institution's commitment to effective **curriculum planning** and **delivery** is witnessed by its well-organized and documented approach, which supports the ongoing enhancement of the learning experience for all students. For which proper **departmental meetings** are essential to deliver the planned curriculum. Moreover, this approach ensures that the curriculum remains relevant and up-to-date to meet the changing demands of the industry and society.

The college IQAC emphasizes regular departmental meetings to address curriculum-related issues. The IQAC in collaboration with the institutional routine committee and all the departmental coordinators plans the course department specific **routines**. Thus, the formulation of the routine is not only beneficial for proper curriculum delivery but also useful for the students to make the best use of the various skill-oriented courses offered by the college.

The collaboration among faculty members, departmental heads, and academic administrators in the curriculum planning process promotes a multidisciplinary approach to curriculum design. Hence, proper

faculty member-specific **lesson plans** are essential and IQAC promotes this approach effectively. The lesson plan encompasses **continuous internal assessments**. This ensures that the curriculum is comprehensive and aligns with the institution's educational goals.

The college continuously strives for the holistic development of its students. Several **skill-oriented certificate courses** have been introduced by various departments. It has a robust mechanism for preparing students for cutting-edge development in science and technology. Thus, the college has introduced various projects, internship programs as well as **ICT-enabled** classroom learning experiences for students.

The institution's comprehensive approach and dedication to effective curriculum planning and delivery, supported by a **well-structured process and documentation**, reinforces its commitment to providing high-quality education that builds students for success in their academic and professional pursuits.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 27

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)**1.2.2**

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 6.11

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
437	89	0	141	135

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment**1.3.1**

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Integrating and inserting topics linked to **sustainability, gender equality, human values, professional ethics, and environmental awareness** is part of Asansol Girls' College's commitment to enhancing its academic curriculum. To ensure that youngsters learn holistically, we approach curriculum enrichment with both academic rigor and practical application.

Professional Ethics:

It's crucial that we establish a culture of professional ethics among our educators, staff members, and students. The core values of our code of professional ethics are **discipline, honesty, integrity, empathy, and respect for all**. Students engage in workshops, internships, and personality development programs in addition to our curriculum's core subjects, which include skill development and codes of conduct, to hone their ethical decision-making abilities. We cultivate a community, dedicated to maintaining the greatest moral standards.

Gender Sensitization:

Being aware of the critical significance of gender equality, our college actively fosters gender awareness via a variety of creative programs. Our curriculum is designed to ensure that every student has a comprehensive understanding of gender problems and to teach them to learners. Our community is also made more aware of and encouraged to have conversations about issues like domestic abuse through a variety of seminars, webinars, and wall magazine initiatives. Notably, our college library held a **virtual book exhibition on March 7, 2022**, recognizing the achievements of women and showcasing the great ladies who dedicated their lives to encouraging our female students. Furthermore, various department-led initiatives offer forums for in-depth talks and awareness-raising on **gender-related topics** in order to promote an equal and equitable learning environment. **Sports, theater, NSS, and NCC** are just a few of the many activities in which our students actively engage and perform well, all of which continuously challenge and debunk gender preconceptions. Our unwavering dedication to advancing gender equality is demonstrated by our continuous endeavors to enable and assist each member of the college community.

Human Values:

Empathy, compassion, and social responsibility are core traits that we instill in all of our pupils. Students are exposed to the realities of society firsthand through field trips to **orphanages, assisted living facilities, and marginalized communities**. Additionally, through our National Social Service (NSS) programs, which include **village visits, nutrition drives, and clean-up campaigns**, we help students develop a humanitarian spirit and promote human values

Environment and Sustainability:

We are committed to fostering environmental consciousness in youngsters by taking proactive steps as stewards of the earth. Our campus community's "**Green Committee**" spearheads programs that address urgent environmental challenges and increase awareness. Furthermore, our committed group, the "**Parivesh Police**" vigorously promotes environmental causes including conserving water and using power in an appropriate manner. We use elements like **rainwater harvesting systems, energy-saving sensor lighting**, and frequent **automobile pollution surveys** to show our dedication to sustainability and environmental stewardship. These initiatives are a reflection of our strong commitment to safeguarding the environment for coming generations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 12.13

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 316

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 56.44

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
863	1056	973	937	942

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1673	1670	1544	1783	1783

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 43.41

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
307	376	354	328	292

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
759	756	700	801	801

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 26.87

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Conventional lecture method is well-supplemented by the use of different student-centric learning methodologies whereby the learning experiences of the students are upgraded with the introduction of ICT tools.

Experiential Learning

Asansol Girls' College (AGC) provides a sufficient scope for real-world learning opportunities for holistic development of students.

- **Field Surveys**, organized to teach them how to make surveys for research.
- **Educational tours and excursions** organized to provide students with off-campus learning activities.
- **University Visits** expose students to research labs, inspiring them towards higher education.
- **Industrial visits** allow students to learn through practices and also enhance their knowledge.
- **Research projects** teach students the effects of applying new thought processes and as a consequence they develop their research aptitude.
- **The Science Propagation Committee** through their different activities develop the **scientific temperament** among the students and also the community as well.
- **NSS, as a vehicle of social service** undertake activities like **awareness programmes, sapling plantations, campus cleaning, blood donation programme etc.**
- **Nutrition Awareness programmes** are organized by the department of **Nutrition**.
- As members of the **Social Activity Committee**, students along with their teachers take part in different activities beyond the classroom.
- Students are exposed to experiential learning through **Internships/MockTest/Career Talk programme/Training Programme**.

Participative Learning

Learning remains incomplete unless the learners engage themselves with the entire process. Students are inspired to act and not be passive. Students partake

- **Departmental wall magazines/Annual college magazine**
- **Poster Presentations**
- **Model Presentations**
- **Group Discussion**

Students are enrolled themselves for add on/certificate courses like

- **Art and Craft**
- **Tailoring and Embroidery**
- **Soft Skill and Personality Development**
- **Yoga**

Students are involved in various club activities to improve their life skills and social skills.

- **Nature Club**
- **Film and Book reading**
- **Literary Club**

- **Drama Club**
- **Chess Club**

Apart from these, students participate in extracurricular activities like

- **Singing**
- **Dancing**
- **Acting**
- **Drawing**
- **Problem solving**

AGC prepares its students to face academic problems and real-life situations. The college implements various methods like:

- **Seminar Presentation**
- **Project Submission**
- **Brainstorming in a Non-Judgemental Environment**
- **Debate-Discussion Sessions**
- **Encouragement in Decision Making**
- **Regular Assignments and Quizzes**

ICT:

Recognizing the importance of ICT tools the college undertakes the following.

- **E-contents, Power point presentations** are developed by the teachers.
- Students are also encouraged to use **online e-resources including N-List, E-books, E-journals, E-magazines** etc.
- For effective teaching learning process teachers make ample use of **ICT tools**, online meeting tools like **Zoom, Google meet, WebEx, etc.**
- Study materials, Circulars, announcements are shared on **WhatsApp and Google Classroom.**
- **Examinations and assessments** were conducted using **Google Classroom and Google Forms** during the pandemic period and are continued as needed.
- **Seminars/Webinars/Workshops** are organised for enhancing students' learning experience.
- **Students** are also trained to make **seminar presentations using the ICT tools to enhance their skills.**
- **Flip books** are prepared by the students under the guidance of faculty members.
- **Virtual book exhibition** organized by the Library for expanding the scope of the students' learning experience.
- Teachers honed their **knowledge on LMS and use of ICT tools** by attending **special faculty development programs and workshops.**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 93.68

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
103	103	103	59	59

File Description

Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 75.5

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
70	68	66	53	45

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The institution adheres to the **Academic Calendar** for the conduct of **Continuous Internal Assessment (CIA)**. The college strictly follows the academic calendar, developed in tune with the university calendar. The academic calendar is important for implementing the change in the evaluation system from the conventional annual/periodic pattern to the continuous internal evaluation. It provides the students with an overview of the number of working days, information about the internal assessments, conducted in a continuous manner in the semester system.

Continuous internal assessment may be of different form as per the discretion of the department. It may be

- **Written Internal Tests**
- **Assignments,**
- **Class Tests,**
- **Surprise Tests,**
- **Unit Tests,**
- **Seminar Presentations,**
- **Surveys,**
- **Quizzes**
- **Project Presentations**
- **Viva**

For conducting this, a notification of schedule is posted in the College Website. Students' performance in CIA are discussed with them and internal examination may be scheduled again for poor performers and also for absentees, if needed.

Remedial classes are also taken for the **slow learners**.

Examination system has two components: **Continuous Internal Assessment and End Semester Examination or External Examination**.

The college has regularly conducted this **External Examination** under the University guidelines. Students are guided in filling up the University Examination Forms, are informed about the schedule and their examination centers and also the information of publication of Results. AGC has an **Examination Committee** which takes the responsibility of conducting the University examination smoothly with the help of the non-teaching staff members of the College. It has framed an invigilation duty schedule for the teachers and also designed duty roster for Non-teaching staff for smooth functioning of the examination process.

Apart from that teachers are acted as **Member of the Board of Studies, Moderator, Paper Setter, Evaluator and Reviewer** of University External Examination.

The College has, as per UGC regulations, a strong grievance redressal mechanism monitored by **Grievance Redressal Cell** to accomplish its mission of quality teaching-learning and evaluation in an enabling environment.

- If any critical case appears then it immediately **communicated** to the competent authority of the **University for Necessary Action**.
- Any grievances related to **question papers or anomalies in admit cards, mark sheets** etc. are also informed to the **University immediately** as a measure of addressing grievances.
- In case of internal assessment, if there is any complaints against the internal assesment the **student can check their answer scripts**, and if require their parents are also communicated about the performances their daughter through **PTM (Parent Teacher Meeting)**.
- **Mentor-mentee** process is also maintained throughout the year to reach out to their root problems. The departmental teachers always keep an eye on the inconvenience and difficulties faced by the students and provided solutions as needed.
- The college administration also provides all necessary support to their **students so that they can apply to the University to review their answer scripts** of the semester examination.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

AGC has a **Vision** to promote and spread holistic education among Girls' from all sections of the society. To achieve this vision AGC offers a variety of Programs and Courses under CBCS and as per KNU guidelines. The outcomes of these Programs and Courses are prepared by the departments.

The **Programme Outcomes and the Course Outcomes** are uploaded on the **College Website** for the benefit of both students and faculty members so that planning and curriculum delivery becomes easier.

- At entry level students have to undergo an **Orientation Programme** wherein they are made aware of the learning outcomes of the various courses.
- Copies of the PO and CO are also shared with students **in PDF format through WhatsApp** groups for their awareness. POs and COs are formulated in order to give students a prior idea about what to expect from a particular course or programme. The nomenclature of courses offered under this programme Core courses, DSC, SEC, GE, and DSE reflect expected outcomes. **Counseling sessions** are arranged at the beginning of each semester to ensure that students make informed choices regarding optional papers - DSE, GE and SEC following their long-term academic and career plans. The generic objective of a specific course is communicated to students by faculty at the beginning of each session. These are reiterated through discussions and small group **tutorials**.
- Through **hands-on training** in all laboratory courses, the importance of arriving at an outcome in consonance with the task set is emphasized. **Lab work and tutorials** provide immediate feedback to students.
- The **faculty members** of the institution **actively participate in curricular revisions at the university level**. This exercise helps teachers to visualize and articulate course outcomes and learning objectives in their respective disciplines. Since ours is not an Autonomous college, the responsibility of designing the curriculum and framing the syllabus for all the UG programs rests with the affiliating University, KNU. Some teachers of the college from different subjects/courses are **members of the Board of Studies** of the University. They provide need-based inputs and inclusions in their syllabus by giving their valuable suggestions and advice. There are a range of program options and courses for students to choose from when applying for various courses. These courses and programs are prepared in compliance with the local, national and global trends and needs in mind.
- **CBCS LOCF:** Since 2020-21, KNU has adopted the concept of **LOCF** paradigm. It contains very clearly articulated learning objectives and course outcomes.
- **Faculty members are encouraged to participate in FDPs** to gain further knowledge about specific course objectives and tune classroom teaching accordingly. Such information are officially notified and regularly updated in the college website for the awareness of students as well as teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

For evaluating the attainment of POs and COs, AGC applies the **BLOOM'S TAXONOMY** which focuses on knowledge or Cognitive approach.

AGC incorporates this method in following ways.

Remember: At the very first stage students are asked to read and try to remember what they have learned from the class teaching and also from their books. The departments take **class tests** comprising short answer type questions for checking their progress.

Understand: Here students are asked to comprehend the learning thoroughly so that they can explain it in their own language. Here students have to answer **MCQ** type question papers to see whether they comprehend the topics.

Apply: After understanding what they have learned they are asked to solve problems. **Problem solving** questions are asked in class tests and in internal examination. Also they are asked to submit **Assignments** on a particular topic.

Analyze: At this stage they are ready to analyze the concept. They have collected data in **educational tour** and analyze and make a report. Some departments arrange **internship** for their students.

Evaluate: AGC conducts **Internal examination** continuously through out the semester to evaluate the performance of the students. They are also evaluated by the **Final examination** conducted by the University.

Create: At the last stage student have complete idea about their topic so that they can make their project reports. Students from all the department are asked to submit their **project report** on Environmental studies as part of their curriculum.

In this way AGC tries to evaluate the attainment of POs and COs. However, it is true that the performance of all students are not satisfactory and for them the departments arrange **Remedial Classes**.

However, the above method evaluates the attainment of PO and CO subjectively. We can evaluate **objectively using Students' results and their progression report**.

- **Students' Results: More than 90%** of students appearing for final examination **have qualified** and some of them became **University Topper**.
- Students' Progression to **higher education** may be a yardstick to measure the extent to which programme outcomes have been achieved. A large number of students **pursue higher academics**. Students got opportunity in **internships and got placements** in different sectors. Many are qualified in **NET/SET/GATE/JAM** etc. These reflect the attainment of desired and

stated goals.

The following tables show it in more details.

Table showing students' pass percentage in last five years

Session	Number of students appeared for final examination	Number of students passed for final examination	Pass percentage
2018-19	710	684	96.34
2019-20	813	802	98.65
2020-21	776	773	99.61
2021-22	833	811	97.36
2022-23	798	731	91.60

Table showing students' progression in last five years:

Session	Number of students qualified in competitive Examination	Number of students admitted for higher studies	Number of students got placement
2018-19	13	134	11
2019-20	12	199	48
2020-21	16	214	22
2021-22	14	193	27
2022-23	48	174	66

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 96.72

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
731	811	773	802	684

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
798	833	776	813	710

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.77

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Asansol Girls' College always tries to trigger young minds to explore their infinite possibilities .

The college fosters the academic and research environment through the **Research Consultancy Committee, Science Propagation Committee, Seminar Committee, and Ujjibani Pathamala.**

- The Research Consultancy Committee** was formed in our institute on December 12, 2019, even before the National Educational Policy (NEP) 2020 proposed active promotion of research in universities and colleges. This was done to bring to the fore a multidisciplinary ecosystem, to instil in the students a spirit of inquiry and to make them participate in research guided by the teachers. The vibrant research environment of the college is not just conducive for developing

research acumen of the students; it facilitates research development of the faculty members as well. Apart from teaching, our teachers are actively involved in research activities.

2. **The Science Propagation Committee**, in its bid to foster a scientific temperament among the students, staff, and community as a whole, undertakes various novel initiatives throughout the year. This involves observing National Science Day, participating in district Science fairs, organising seminars, commemorating science personalities, and taking a conscious step towards protecting the environment by organising environmental awareness programmes and so on.
 3. **The Seminar Committee** of the college plays a pivotal role in the diffusion of knowledge on a wide array of subjects, by organising seminars/webinars and also goes on to provide every possible support to departments keen on organising such programmes.
 4. **Ujjibani Pathamala** is the teachers' study circle of the college, functioning since December 20, 2017, where regular academic discussions are held, facilitating interdisciplinary exchanges among the faculty members.
- The Institute takes a keen interest in promoting the **Indian Knowledge System**. Even before National Education Policy 2020 spelled out the importance of IKS in the shaping of modern day curricula, the institute functioning under Kazi Nazrul University had implemented it as reflected in the course designs of the various departments.
 - Further, keeping in tune with the NEP 2020, which finally gives long awaited recognition to the ancient knowledge system of the land and considers it the prime guiding principle in shaping the educational sector, **IKS** has received a further boost in the new curricula.
 - In consonance with the NEP 2020, which vociferously promotes the inclusion of diverse forms of knowledge based on IKS, the institute has decided to make **YOGA** an integral part of the students' lives.
 - Not just YOGA as a subject features in an **MD** course, but to realise its complete essence, the institute has constituted the '**Yoga for Well-being Club**', which imparts free yoga lessons to interested students.
 - The college had also conducted a series of classes on **Value Education (Sadalap)** to impart moral lessons.
 - In its mission to create awareness about **IPR** the college has in total conducted one seminar and three webinars.
 - Taking IPR awareness a step further , a team , among whom one was our faculty member, filed patents for their inventions
 - Our faculty member was also a part of a team who was granted a patent.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 44

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	16	3	10	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.76

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
21	19	21	10	7

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.54

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	12	16	6	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The College, in sync with the various government programmes like the New **India Literacy Programme, the National Nutrition Mission, Sarva Shiksha Abhiyan, and Poshan Abhiyan**, has undertaken several such ventures in its humble endeavour to make a positive impact on society. The different departments, along with the **Social Activity Committee, the NCC, the NSS, the Science Propagation Committee, the College Environmental Committee and the Nature Club**, work throughout the year to sensitize the students about the need for creating an inclusive society.

This includes services rendered to the community in various forms as well as frequently organising awareness campaigns pertaining to issues both social and ecological.

Such initiatives include :

- **Organisation of health camps** in college to extend medical benefits to not just its staff and students but also to the greater community.
- Working for the **welfare of underprivileged children** by taking the first step of ensuring right nutrition for them, arranging **free coaching classes** and so on.
- Giving attention to geriatric care as well by organising **old age home visit** and being by the side of those senior citizens who need the support.
- Organising **blood donation camps** to cater to the needs of people who are in utmost need of blood and support them in times of such crisis.
- Organising **cleanliness drive** in and around the college premises, creating awareness about the same through actively participating in such initiatives and organising rallies.
- **Nutrition Education Programmes** taken up by the students diligently each year make people aware of low cost yet nutrient-packed food that could easily meet the nutritional requirements without raising the budget.
- Raising the collective consciousness regarding various **social and ecological issues** with particular **focus on plastic ban**, creating awareness on degradable and non-degradable waste, advocating importance of hygiene and sanitation in daily life, striving for a greener and cleaner environment etc

All this has enabled the students to understand :

- The **purpose of true education** that goes beyond awards, degrees and settling for a comfortable life.
- The real value of education that leads students develop an **attitude of empathy and the zeal to plunge into action** whenever and wherever it is required.
- Learning by rote is not enough, education can only be considered to have served its purpose if it can make the learners **to think beyond** themselves, for the greater community.
- The importance of being conscious beings and translating that **consciousness into action**.
- The need to look beyond themselves and understand the greater **problems plaguing the society**. These extension activities not just made the students actively work for community development but it also developed their leadership skills, critical thinking, problem solving abilities and prepared them to face the bigger challenges of life.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Asansol Girls' College constantly tries to make contributions to the society, through various community activities. The students are trained not just to excel in academia but in areas involving community work and development. Students are taught to go beyond the syllabus and imbibe other life skills and practices. Hence, besides conventional education they are trained to directly work for the society. This has earned the college appreciation from various quarters, be it government-recognized bodies or non-governmental organisations. It has received various recognitions for its continuous extension activities, through which it tries to create an inclusive society based on equity and equality.

The recognitions received by the college include the following bodies:

1. Office of the District Magistrate and Collector, Paschim Bardhaman
2. Chief Medical Officer of Health (CMOH), Paschim Bardhaman, West Bengal
3. Asansol Municipal Corporation.
4. Mass Education Extension and Library Services, Office of the District Library Officer, Paschim Bardhaman
5. Food Education and Economic Development Society, an NGO
6. Jibansurakshya, a Voluntary Blood Donation Association
7. Fevicryl
8. Press Club of Asansol Megacity
9. Paschim Banga Vigyan Mancha, Asansol Vigyan Kendra

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 47

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	09	1	9	11

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 22

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

College has the under-mentioned infrastructure for Teaching -Learning

- AGC is segregated into three Blocks consisting of **five buildings** – **Four** three storied and **one** two storied with a total number of **38 class rooms**. Another **two storied building "Bhasha Bhawan"** of 450 sq. m. has recently been constructed by Zila Parishad from College Fund and awaits to be inaugurated after completion of furnishing. Total built up area being 3452.18 sq.m
- **A two storied building is proposed** to be built under the RUSA 2.0 Scheme.
- **12 laboratory-based departments** which are fully equipped with **modern equipment and machineries, Laboratories, Seminar Library, Projectors, computer equipment with internet connections**. Most of the lab- based departments have **desktops and printers**.
- Some departments are equipped with **projectors and laptops** for modern teaching-learning process.
- There are **101 Computers** in the college and **8 laptops** which are updated regularly.
- **A new advanced practical centre** of BIOCHEMISTRY for the department of Microbiology, Botany and Nutrition with modern facility.
- Spacious **well equipped Common Rooms** – in the College and the Hostel offer recreational facilities with indoor games.
- Two blocks of **Hostel Buildings** accommodates 80 students in each block, named **Nibedita** and **Anjali** and **four Staff Quater** within the periphery of the College Campus,
- **Anjali Hostel** uses renewable energy from the **Solar Panel** installed in its rooftop.
- There is a total of **twenty-five washrooms in the College Campus** out of which seven are exclusively for female staff and six for male and **twelve washrooms are** for the students.
- **Lift, Ramp** and **wash room** facilities for **specially-abled** students and staff.
- The **Eco-Generators** provides uninterrupted power supply to the campus and hostel.
- **A Canteen** for students and staff, with separate seating arrangements for both.
- **A pump house** and **eleven water tanks**, six in college campus and five in hostel facilitates uninterrupted fresh water supply,.
- **Three water coolers and purifiers** at different corners of the college including the staff room provides clean and cool water during the scorching summers.
- **Fire Extinguishers** at every nook and corner of the college.

The college provides following ICT facilities

- The campus has **CCTV Surveillance by 25 CCTV** cameras and **WiFi** facility.
- **Six Smart Rooms, one ICT centre with 25 computers with internet facility** and a well-equipped **Computer Centre** with **41** computers which are used by the students for lab-based classes as well as by faculty members for teaching-learning and Research work.
- An **automated Central Library using LMS software Koha version 23.11.00.**

The College facilitates the following Cultural and sports activities,

- The **Auditorium** named 'Rabindra Kakhya' is **fully Air conditioned** and is equipped with **modern sound system and projector.** It is used for conducting Cultural and Co-curricular activities and hosting Seminars / Workshops and NSS and NCC activities.
- There is also an **Open Stage** where annual cultural program are held.
- **Outdoor games like badminton, volleyball,** discuss throwing, shot put, Javelin throw, high jump etc. and **Indoor games like badminton** etc.
- Ensures a holistic development of its pupils through **Yoga classes,** where **well-trained Yoga Teacher** take classes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 51.22

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
5.25	0.9	168.78	51.43	21.77

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

- In our quest for automation that began in 2006, we initially implemented our proprietary **Library Management System (LMS)**, marking the initial steps towards a more streamlined and efficient library experience. Recognizing the ever-evolving landscape of technological breakthroughs and the remarkable advancements in **Integrated Library Management Systems (ILMS)**, we recently made a strategic transition to **Koha version 23.11.00**. This cutting-edge ILMS now serves (<https://agc-opac.kohacloud.in/>) as a testament to our commitment to staying technologically updated, and providing our academic community with an intuitive and state-of-the-art platform.
- This pivotal move aligns seamlessly with the broader vision of the **RUSA 2.0 project**, which places a distinct emphasis on library automation and retro-conversion (**Ref. No. AGC/RUSA 2.0/2022-2023/04**).
- The library is enriched with **35,144 volumes of books** in different languages. Since 2016, our library has embraced digital innovations by subscribing to e-books and e-journals via the **N-LIST** portal.
- E-access of library book database facilities is available through the Web-OPAC (<https://agc-opac.kohacloud.in/cgi-bin/koha/opac-main.pl>). The library provides **e-references** through library blog (<https://libraryagc.blogspot.com/>) library facebook (<https://www.facebook.com/library.agc/>), email service (library.agc@gmail.com) (library@agc.ac.in), and messages to ensure seamless and accessible interactions with our academic community. The library users can access e-resources through the library portal (<https://agc-opac.kohacloud.in/cgi-bin/koha/opac-main.pl>) for a directory of open access journals, and actively support OER initiatives by providing resources from platforms such as **egyankosh**, **NPTEL**, and spoken tutorial; career-oriented magazines, newspapers, open theses, and dissertations.
- The library has provision of **11 computers with internet facility** and **free wi-fi** to access the e-

resources. Besides, the library subscribes printed four journals, six magazines, four daily newspapers and career-oriented newspapers, and magazines.

- To promote a diverse range of library events, a significant number of **webinars** have been organized, along with a **seminar held on 7th and 8th December 2022**. This seminar was sponsored by **RRRLF under the Ministry of Cultural Fund**, as part of the **Azad Ki Amrit Mahotsav Scheme**. For more details, refer to the seminar report linked <https://agc.ac.in/PDF/Seminar/LibraryNationalSeminarReportFinal15012023.pdf>.
- We encourage all faculty and students to actively utilize and promote digital literacy by exploring the resources available in the library, like the **N-LIST awareness program** (https://agc.ac.in/PDF/1Sept_2021_NLIST_Webinar_240119_120030.pdf), the **NDLI program** (https://agc.ac.in/PDF/29August_2020_NDLI%20Webinar_240119_120628.pdf). The virtual book exhibition conducted on International Women's Day (link: <https://sites.google.com/view/agcwomendaybookexhibition/home>) exemplifies our dedication to leveraging technology for educational events. We encourage our users to utilize NDLI for its outstanding learning resources and facilities.
- The entire library is under 360 degree **CCTV surveillance** and is enabled with **LAN, Internet connectivity and Wi-Fi system**.
- The College is equipped with a **Library Sub-committee** which acts as an advisory body and helps in decision making regarding overall development and quality enhancement of library services. The library staffs are always available at the circulation desk and they carry on their duties with utmost dedication and diligence to provide maximum services to the students and Staff of the College.
- The Library has a footfall of around **70 students** per day.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- During the assessment period **Wi-Fi System** has been installed and is extended on all floors of

Administration (Main) Building, Old Building, Mancha Building, in order to provide free Network Access Facilities to all students & Faculty Members throughout the Main Campus.

- Keeping in mind the increasing demand, the existing **Internet Bandwidth has been upgraded to 100MBPS**. Asansol Girls' college has adequate ICT facility that is frequently updated.
- The campus is under 360 degree **CCTV Surveillance** with **25 CCTV** cameras installed at primary corners and is monitored through a Big Screen at Principal's office.
- The **institutional website** is maintained and updated regularly by a dedicated committee so that the stakeholders can access information and circulars seamlessly.
- **LAN and network connections** are duly monitored by technical assistants.
- College maintains an e-attendance system through **Biometric** for keeping record of Staff attendance and their arrival and departure timings.
- The College **Auditorium** named 'Rabindra Kakhya' is **ICT upgraded** with modern sound system and projector .
- Recently the Morning and Day Libraries have been automated using **ILMS Koha software** with RUSA grants .
- The college also has a well-equipped **Computer Centre** with **45 computers** which are accessed by the students for lab-based classes as well as by faculty members for teaching-learning and Research work.
- The college has **six Smart Rooms** and **one ICT centre** fully air conditioned with **24 computers having internet facility**.
- There are few more **ICT enabled classrooms** belonging to Science Departments.
- Salary of the college staff is administered online through the **West Bengal Integrated Fund Management System** portal. **West Bengal Health Care Schemes** are made available to the staff of the college. The college Finance is taken care by the **College Administration Management System** portal.
- **Online admission** has been introduced since 2015 and is conducted efficiently and **Online submission of marks** is done on the university portal.
- **Online feedback** is collected from stakeholders and is revised from time to-time and action taken at the earliest.
- **Maintenance of UPS, Generators, Computer, Hardware** and equipment are done periodically.
- The College considers maintaining a healthy Computer-students ratio, good working condition of present equipments and availability of better IT solutions while deciding upon the updating and enhancing of IT infrastructure.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 39.48

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 66

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 5.28

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
8.67	4.01	8.59	4.31	0.02

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 50.7

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1709	1558	1261	1157	967

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 41.25

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1571	1195	0	335	2312

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 28.81

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
240	220	236	247	145

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
711	806	773	802	684

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 3.91

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
48	14	18	12	13

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 9

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	3	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	10	2	11	10

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Asansol Girls'College has a registered Alumni Association that contributes significantly to the development of the institution through financial and other support systems.

The Asansol Girls'College Alumni Association (AGCAA) is a registered body which was formed in 2004. Since then it has been very active. An active alumni association contributes significantly towards the preservation of the vision and heritage of the college. The alumni association acts as a mirror of the institution reflecting the professional and personal achievements of students. The number of registered Alumni members at present are

(approx.) and the number of core members is 35 at present.

The AGCAA is an autonomous body governed by a duly elected Executive Committee annually.

All previous college students are eligible to join the association.

Vision: The logo of AGCAA 'Vidyamritmadhute' clearly states that it tries to rip the benefit of education.

Mission:

1. To help students and motivate them to achieve academic excellence.
2. To provide career guidance to present students by notable alumni.
3. Provide financial and medical help to students

The alumni association organises reunion of ex-students, falicitate the senior most alumnae who is active and is an example setter for the juniors, arranges for cultural program, participate and contribute in social activities. Some of the alumni members are also engaged as Associate Professor, SACT and NTS in our college.

Salient Activities of the Alumni Association are:

1. Financial help to needy students to enable them to pursue education.

2. Active participation in COVID 19 relief program
3. Active participation in cultural program.
4. Organising free health checkup camp, thalassemia detection camp for the benefit of students
5. Some of our alumnae also work as teachers in our college. Most of them play important role in the academic and administrative support systems of our college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision

“*Amar Mukti Aloy Aloy*” Guided by the luminous beacon of our college motto, “Emancipation through Light”, Asansol Girls’ College embarks on a transformative journey of knowledge, liberation and enlightenment.

To Impart Holistic Education and Capacity Building Skills Among Girls from All Sections of the Society in order to Make them Self-Reliant Individuals, possessing Rational, Intellectual and Humane Values with a deep respect towards the country’s rich heritage of multiculturalism and diversity, With An Ultimate Objective To Enable Them Make Significant Contribution in the Progression Of Society.

Mission

- **Setting A Benchmark in Education in and Beyond the State**
- **Adopting an Interdisciplinary Approach in Teaching-Learning Processes to Enable Holistic Education.**
- **Ensuring Equitable Access to Higher Educational Opportunities Without any Discrimination.**
- **Upholding the rich cultural heritage of the country through the celebration of its diversity and traditions.**
- **Inculcating the spirit of critical enquiry among the students and facilitate acquiring research- oriented skills.**
- **Promoting adoption of Rational And Scientific Temperament in Everyday Life.**
- **Generating Social , Economic And Political Awareness among the Students.**
- **Encouraging Sustainable Development with a deep focus on Eco-Friendly Practices both in and outside the Campus.**

Perspective plan is conceived and effectively deployed keeping the vision and mission of the college in achieving academic excellence through various initiatives such as academic programs, student services and faculty development, infrastructure and financial sustainability promoting diversity and inclusion, fostering research initiatives and adapting to changing educational landscapes.

Nature of Governance and Leadership

The institution has various levels of governance:

- **The Apex level** -The Governing Body.
- **The Execution Level** -The Vice Principal.
- **The Functional Level** - The IQAC, The Teachers' Council, Non- Teaching staff and Students.

Decentralization and Participative Management

Our Institution embraces decentralization as a key principle for providing operational autonomy to the various functionaries to work in a systematic manner.

The Governing Body, comprising the teachers and non-teaching representatives along with the Government Nominee (University/ Higher education) take important decisions based on the recommendation of the IQAC and functions as the principal decision-making entity, providing comprehensive oversight of the institution's operations.

- **The Vice Principal** plays a central role in coordinating various entities such as committees, departments, administrative units, Teachers' Council, Governing Body and IQAC to ensure a cohesive and effective delegation of decision-making and implementation processes.
- **The IQAC** serves as a quality control monitoring body overseeing different functions.
- **The Teachers' Council** executes important roles in matters pertaining to various fields related to students, faculty and general college improvement through decentralization of power by forming various committees. The Secretary of the Teachers' Council acts as a liaison between the Principal and teaching staff, facilitating smooth communication.
- **Non-teaching staff** have a council of their own that function independently. Their recommendations are discussed in IQAC and thereafter, if needed, in the GB where they have their representatives. The head clerk manages the distribution of administrative duties among the non-teaching staff.
- **Students'** involvement and participation is highly encouraged in various events like Annual Sports, Saraswati Puja, Annual Cultural Program, etc, under the supervision of teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institutional perspective plan is effectively deployed through the functioning of:-

a) Administrative Setup

The collaborative efforts of the Vice Principal, teaching and non-teaching staff, and students, along with the support and cooperation of all stakeholders, drive the administration of Asansol Girls' College towards a common objective. The administrative structure and functional unit of the college is well represented in the form of an **ORGANOGRAM**.

The **Governing Body** as the policy making authority meets at regular intervals and resolves various policies by giving directions to the college and act accordingly. The decisions taken by the Governing Body in the meetings are executed by the principal through decentralisation of duties.

- The **Vice Principal**, as the head of the institution, oversees both academic and administrative activities, adhering to the directions and decisions of the Governing Body.
- All academic matters are supervised by the **IQAC** coordinator, who plays a vital role in maintaining and monitoring the quality of various academic and administrative activities of the institution.
- All financial matters are managed by the **Bursar**. It is then reviewed by the **Finance Committee** and is finally placed before the Governing Body for approval.
- The **Teachers' Council Secretary** along with the Assistant Teachers' Council Secretary is annually appointed by election or selection process by the college teachers. The TCS manages the **academic calendar** and coordinates the required functions accordingly. He/ She acts as a liaison between the principal and teachers.
- **The College Library** plays a vital role of academic learning among the students and teachers where the Librarians manage intellectual resources with the support of the library staff.
- **Non-teaching Office Staff** headed by a Group B clerk act as an extension of the Principal's Office and manage student affairs. The academic assistants help in laboratory management and ancillary work. The Group B, C and D staff work under the leadership of the Head Clerk.

The College maintains values of inclusiveness and well-being through special cells headed by senior members of the college namely **Grievance Redressal Cell, Anti Ragging Cell and Internal Complaint Committee (ICC) as per the UGC Guidelines**.

b) Appointment and Service Rules Procedures

The college authority (GB) issues appointment letter to the teachers on recommendation from the **West Bengal College Service Commission (WBCSC)**. The incumbents join the relevant posts by furnishing joining letters on the basis of the said appointment letters. The Governing Body approves their appointments and confirms their services after completion of at least one year of satisfactory service.

The West Bengal Government has restructured the service condition and benefits for Government Approved Part Time Teachers (PTTs), Government Approved Contractual Whole Time Teachers (CWTTs) and Guest Teachers as State -Aided College Teacher (**SACT**).

The Governing Body approves the appointment of the Bursar of the college

The recruitment policy of the Non-teaching staff is done through the formation of a Standing

Committee , by the Governing Body of the college

Being a State Aided Institution, the service rules of the employees are determined by the Government of West Bengal.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System:

- The performance of the **teaching staff** is assessed based on the orders of the Directorate of Higher Education Department of West Bengal as well as the regulations laid down by the University Grants Commission. Under **Career Advancement Scheme (CAS)**, laid down by the UGC, self- appraisal and the **Academic Performance Indicator (API)** scores proposed by the faculties for teaching related activities, domain knowledge, participation in examination and evaluation and contribution to innovative teaching, new courses etc. are verified by the IQAC and the Principal and the same is placed before the Governing Body, with the intent of seeking their recommendation for further submission to the Directorate of Higher Education.
- The CAS for the **librarians** is also followed following the same technique of evaluation.
- The **Non-teaching staffs** against substantive posts enjoy career advancement through scale enhancements at the end of ten years and twenty years of service as per the existing rules and regulations.
- The **laboratory assistants** are appraised at the end of seven years of service as per the existing rules.
- **SACTs** also enjoy scale enhancements at the end of ten years of service.

Welfare Measures:

The welfare schemes offered by the institute to the teaching and the non-teaching staff are highlighted below:-

- The institution implements **health schemes** like the West Bengal Health Scheme and the “Swasthya Sathi” Scheme for the teaching and non-teaching staff members respectively.
- The institution also organises various seminars/webinars for the **professional development** of the staff.
- **Financial assistance** is also provided to the teaching/ non-teaching staff for attending seminars/workshops etc
- The **Provident Fund** Committee of the institution exhibits a strong commitment to staff welfare by utilizing the HRMS portal for quick disbursement of loan applications.
- The required documents of the retiring staff members are uploaded on the **e- pension** portal right on time.
- The **Leave and Service Book Committee** plays a fundamental role in maintaining the records of the staffs, which enables the personnel to encash their earned leaves effectively.
- The institute offers **advance salary** to the newly recruited teachers until their Pay Fixation is approved by the Directorate of Higher Education. This is done to ensure that the new teachers get financial support during their preliminary stages of employment.
- The institute offers laptops and projectors for **ICT –enabled** seminar halls
- The institute also provides **infrastructural support** in science laboratories to facilitate research.
- **Wi-Fi enabled** college campus enables the staff to execute their work efficiently.
- **Staff quarters** are provided by the institute at the college premises.
- The college supports the differently-abled staff by providing them with the special infrastructural support such as **ramp, rail and lift**.
- The college organises **Annual picnic** for the staffs for physical and emotional well-being.
- All the staffs participate in games on the **Annual Sports Day**.
- During the COVID Pandemic, the vaccination drive was carried out in the college campus.
- The general support facilities provided by the college are:

- **24 hour power back up**
- **Solar panel**
- **RO based water purifier**
- **Eco-friendly college campus**
- **Nutritious food by the college canteen**

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes

(FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 51.43

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
100	21	18	58	73

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
25	25	25	25	25

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Following strategies were adopted for mobilization of funds

- Funds are generated through the **fees collected** from the students.
- It welcomes **donations, memorial prizes and endowments** from staff members, alumnae and guardians for the prize and endowment funds.
- **Grants in aid** for salaries of the staff are received from the Government of West Bengal.
- Fund has been allotted by the Higher Education Department, Government of West Bengal for the **construction of lift** with installation and allied electrical works.
- **RUSA 2.0** grants have been allotted to the college for the overall development, construction and renovation of the college.
- Funds from the college fund are allotted to take up small scale research projects in the college under the supervision of the Research Consultancy Committee.
- During the last few years, Asansol Girls' College had forwarded its application to various organisations requesting them to provide grants for the infrastructural development of the college.

Strategies for optimal utilization of resources

- Expenditure for **maintaining and augmenting** academic and physical infrastructure has been done from college funds.
- Salaries of the staff are disbursed through the **HRMS portal**.
- **Funds** collected from students under different heads, like **Sports, Cultural programs, Saraswati Puja etc**, are optimally utilized according to the requirements.
- **Financial help** is provided to the needy students for the payment of their tuition fees from the **Student Aid Fund**.
- Funds of **RUSA 2.0** are being utilized in renovating college buildings and also for the purchase of books and equipments.
- **An amount of Rs.2811000/-** is allotted and utilized for the construction of **lift** with installation and allied electrical works.
- **Financial aid** is provided from the college fund to pursue small scale **research projects** by various departments under the supervision of the Research Consultancy Committee

Internal and external audits are regularly conducted to make optimum use of financial resources as per the directives laid down by the Finance Department and the Department of Higher Education of the Government of West Bengal. According to the norms of the Finance department of the Government of West Bengal, annual accounts are prepared every fiscal year at the end of 31st March. To maintain transparency in the financial matters, the payments are made after the approval of the Bursar, the Finance Committee and the Vice Principal.

For internal audit, an auditor is appointed by the college authority, who conducts the said audit very meticulously, providing advisories for improvement, if necessary.

The external audits are carried out by the audit firms assigned by the Department of Higher Education.

The audit report, received is placed before the Governing Body for approval and the relevant rectifications are made, if necessary, following the procedural recommendations suggested by the Auditor.

The details of the audits for the financial years from 2018 - 2023 are stated below:

- Financial Year 2018-2019; 2019-2020; 2020-2021; 2021-2022; 2022-2023 (Statutory Audit)
Name of the Auditor Vivek & Co, Chartered Accountants (Registration No 311033E)

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC plays a central role for institutionalizing the quality assurance strategies and processes.

- The effort of IQAC has resulted in establishing **Research Consultancy Committee** for encouraging research activities.
- **Add-on courses, seminars, workshops and international conferences** are conducted to create better opportunities for multidisciplinary learning.
- IQAC encourages faculty and students for quality **publications** in Scopus, UGC and Peer Reviewed journals.
- IQAC conducts **Career counselling** through its Career counselling Cell.
- AGC **collaborates** with other educational institutions to provide faculty and student exchange.
- Faculties are encouraged to apply for **research grants and grants for conducting seminars** from the Indian Council of Social Science Research (ICSSR), Indian Council for Historical Research (ICHR) and the University Grants Commission (UGC).
- IQAC encourages teaching and non-teaching staff to participate in **FDPs and MDPs**.
- IQAC organizes workshops on **Cyber Crime, Disaster Management, Child Care, HRMS, NAAC procedures**.
- To ensure enrichment and dissemination of knowledge, **online library resources** are created and training is provided to the stakeholders.
- Innovative Pedagogical Approach include hands-on-training in laboratories, **field excursions, industry visit, internships** and other experiential and immersive learning.
- IQAC takes **feedback** from students periodically and robust student feedback mechanism has been developed for this purpose.
- IQAC conducts **Academic and Administrative Audit** with the active guidance of the affiliating university, KNU.

- IQAC has conducted holistic environmental audits including **Green Audit, Energy Audit and Environment Audit** to enhance environmental consciousness and responsibility.
- AGC offers **certificate courses on Art & Craft and Tailoring & Embroidery** to enhance their possible sources of income after graduation.
- Courses like **Soft Skills and Basic Computer Knowledge** have been introduced.
- AGC adheres to a consultative process for improving its teaching-learning processes that are reviewed periodically considering the feedback from the stakeholders. In the first cycle of NAAC, AGC was awarded a **Grade B+ (75.70) in the year 2007** and since then, AGC has improved continuously, which has been reflected in the NAAC report of the Second Cycle, wherein the college was awarded with **Grade A (3.03) in the year 2016**.
- IQAC requests the departmental coordinators to **conduct periodic meetings** to oversee and analyze the teaching-learning processes. The meetings emphasize on the various spectrum ranging from the completion of syllabi, continuous evaluation processes to the analysis of the semester results.
- **Feedback from various Stakeholders** is an important component of incremental improvement in teaching learning. The Feedback and recommendations are collected from all the stakeholders - students, staff, and alumni to facilitate teaching-learning reforms.
- The construction of the **new Academic Block** with 8 classrooms has been completed in the year 2023 for providing classrooms to cater to the needs of various disciplines.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

- Gender sensitization is an integral part of the course curriculum. A.G.C. offers papers like '**Contemporary India (Dept. of English): Women and Empowerment'**(Dept. of English), '**Literature and Gender'**(Dept. of English), '**Gender and Politics in India'**(Dept. of Political Science), '**Gender and Violence'** (Dept. of Sociology) etc., as per the university curriculum.
- In November 2018, the Sociology Department conducted a certificate course on '**Sociology of Motherhood'**.
- The Women's Forum established in 2014-15 has worked relentlessly in addressing gender equity and empowerment by - conducting regular interactive/orientation programs and workshops with students of all departments, for example, **Workshop on Sexual Harassment** on 21.11.19 & 21.9.22; organizing **poster and drawing competition on gender sensitization**; organizing **panel discussions** like on '**Bharater Swadhinata Sangram: Smaraniya Nari** in 2022; '**Women in Science'** etc., organizing **Nukkad Natak** on women's empowerment on 8th March 2023, and PPT presentation on women achievers in sports; conducting **awareness program** in the campus **against child marriage in the post Covid-19 period along with NGO 'Prajaak'**; undertaking **regular counseling** of those who suffer from emotional and mental problems; organizing collaborative **health awareness and health checkup camp** with Lions Asansol East; undertaking annual checking and assessment of overall **security and safety** measures in the college and hostel campus, etc.
- In 2022-23 the Women's Forum of A.G.C. has conducted **Gender Audit**.
- The Department of History organized **webinars and special lectures on gender issues** like, "A Special Lecture on Changing Norms for Women: From the Pre-Historical to the Early Historical Societies" in 2019; 'Steering the Course of Post-Colonial Life in Bengal: Women in Politics and Play' in 2020.
- The Department of Nutrition organized various seminars and webinars to spread awareness about nutrition. For example, '**One Day Webinar on 'Nutrition and Diet Perspective: COVID-19 Pandemic Scenario'** in 2020, and '**International Seminar on Importance of Early Nutritional Intervention on Maternal Health Outcome** in 2022.
- A.G.C. has **two NSS units and one NCC unit under the 10 Bengal Battalion**. In 2019 NCC unit of A.G.C. performed Nukkad Natak on 'Women Empowerment.'
- A.G.C. provides **financial aid to economically backward students** and helps them to break the economic limitation to access education.
- A.G.C. has appointed both **male and female security guards** at the college entrance and installed **CCTV cameras** at strategic points providing **24x7 security** to stakeholders.
- The **Internal Complaints Committee**, of A.G.C. is the statutory body that works towards the

prevention and prompt redressal of sexual harassment complaints. It creates legal awareness, promotes gender sensitization, and ensures the safety of the girls and staff in the college.

- A.G.C. has **Games & Sports facilities** encouraging students to participate actively for their physical and mental well-being.
- AGC has **installed sanitary napkin vending machines** in the washrooms for girls and female staff.
- In 2022, A.G.C. started ‘ **Yoga for Well- being Club**’ and has appointed well-trained Yoga instructor to provide free-of-cost Yoga lessons to interested students.
- **Since 2022 A.G.C. has started two certificate courses viz., Tailoring and Embroidery Course, and Art and Craft Course** intending to promote **economic empowerment** of the girls.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- AGC follows the reservation policy of the Government of West Bengal and Kazi Nazrul University (KNU) for the admission of students and appointment of staff under all categories.
- AGC admits students from different linguistic backgrounds. The teaching-learning is conducted in **bilingual mode** – Bengali and English. AGC offers undergraduate language courses like **B.A. (Honours) in Bengali, Hindi, Sanskrit, and English** as per the KNU curriculum. It celebrates linguistic diversity by observing **International Mother Language Day; World Sanskrit Day; and Hindi Diwas.**
- AGC offers various government and non-government scholarships to eligible students. Besides, **Complete or partial fee concessions/waivers** are given to students based on the annual family income.
- For differently-abled students, AGC provides various facilities like lift, ramps, scribes, etc. to make the teaching-learning inclusive.
- The Women's Forum of AGC organizes regular **counseling and orientation programs** to provide an inclusive environment.
- AGC organizes Annual Cultural Program where students from local tribes like Santhal participate and showcase their culture.
- AGC creates an enabling environment for students **through its mentor-mentee system** providing academic guidance, career counseling, etc.

- AGC ensures and practices the philosophy and ideals enshrined in our constitution. Days like **Indian Constitution Day, Independence Day, Republic Day, and Youth Day** are regularly celebrated.
- Maintaining its promises toward the **Fundamental Duties** of the citizens to protect and **improve the natural environment**, various environmental consciousness programs like **World Environment Day, World Water Day, World Ocean Day, Eco-friendly Day, Bano Mahotsav, etc. tree plantations, webinars, etc.** have been organized.
- AGC gives importance to the constitutional ideals of encouraging scientific temper by celebrating **National Science Day**.
- AGC offers various curricula on the **Indian Constitution, Democratic Awareness and Legislative Process, Ethics, etc.**, as per the KNU syllabus to spread constitutional awareness.
- In 2019 NSS unit of AGC organized a rally on **Awareness to Exercise Voting Rights**.
- To strengthen the sense of nationalism AGC celebrated **Azadi ka Amrit Mahotsav** through various co-curricular activities related to India's freedom struggle. The college observed **Bhagat Singh's Martyrdom Day (2023), the 125th anniversary of the historic Chicago speech of Swami Vivekananda (2019)**.
- Students are regularly oriented with a sense of core values, and ethical consciousness through VAC 'Sadalap'.
- AGC organizes various community services like a **Blood Donation Camp (2022), free coaching classes for underprivileged children (2022), free eye check-ups (2019), and free nutritional advice biweekly by Nutri Clinic (Since 2019)**.
- The Nutrition Department of AGC celebrated '**Bachcha aur Shiksha: Poshan Bhi Padhai Bhi**' (2022); and **National Nutrition Month with Monimala Girls' School (2019)**.
- AGC organized two vaccination camps for students, staff, and their families during Covid-19 period.
- To imbibe **selflessness and readiness to serve the community** NSS organized **Prantik Old Age Home visit in 2020**.
- AGC organized various webinars and training programs to ethically aware its staff and students like an online training program with the **National Institute of Disaster Management on Child Centric Disaster Risk Reduction (2020), National Webinar on Intellectual Property Rights: Entrepreneurial Mindset and Research Ethics (2020), National Webinar on "COVID-19: Defeat the Myths, Let the Doctors Speak"(2020)**.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

- **Title of the Practice: EARN WHILE LEARN (EWL)**
- **Objective:** AGC believes in the capacity building of its students. With this aim, the college has taken many initiatives and practices. **Earn While Learn** is one of them. This practice aims to empower the students economically while continuing their studies.
- **The Context:** NEP 2020 promotes a holistic and skill-oriented curriculum that goes beyond traditional rote learning. This curriculum reform benefits girls by equipping them with practical skills that are relevant in various fields. It encourages critical thinking, problem-solving, and creative abilities, empowering girls to excel academically and professionally. In other words, NEP focuses on capacity building and empowerment. A.G.C. provides scope for capacity building and empowerment in the form of providing vocational training to the students and enabling them to earn and learn simultaneously.
- **The Practice: EWL** has been initiated as a best practice in the form of two Certificate Courses viz., a) Certificate Course on **Tailoring and Embroidery**, and b) **Certificate Course on Art and Craft**. The Certificate Course on **Tailoring and Embroidery** is conducted by Rinku Biswakarma, Chandrakala Sharma, and Puja Sharma under the supervision of the Course Coordinator Prof. Gouri Ghosh. The **Certificate Course on Art and Craft** has been organized in collaboration with Fevicryl. The course was conducted by Ms. Aparna Mukherjee under the watchful eyes of its Course Coordinator Prof. Gouri Ghosh. Students enrolled in these courses are expected to acquire the various skills and techniques of tailoring and embroidery, art and craft. Upon successful completion of these courses, AGC provides scope to showcase their skills and sell their products by arranging various exhibitions.
- **Evidence of success: EWL** is a successfully running practice. It has received an overwhelming response from the students. The college now intends to set up a space devoted entirely to these hand-crafted products made by its students so that potential buyers can easily locate them. AGC in a bid to promote the artworks of the students arranged an exhibition cum sale of these on 1st June 2022, where the students not only displayed their works but also managed to sell some of their creations. For instance, students like Sudeshna Bauri, Payel Paul, and Tanushree Nayak sold their products for about Rs. 890, 1940, and 840 respectively. For the last two years AGC students have been exhibiting their handiworks at the Government sponsored Paschim Barddhaman Book Fair with much success. In the 2023 Paschim Barddhaman Book Fair five students of AGC sold products of about Rs 3,785.
- **Problems Encountered and Resources Required:** At present with the increase in demand from the students, the infrastructure like the number of sewing machines etc., needs to be augmented. Hence, both the courses need more funding.

- **Best Practice 2**

- **Title of the Practice: ACADEMIC INNOVATION AND RESEARCH**
- **Objective:** Research activity is an integral part of the higher education institutes. It is essential for developing the spirit of inquiry and critical thinking among academics. To develop all these qualities among its students AGC has introduced Academic Innovation and Research Activity as its best practice.
- **The Context:** AGC constantly encourages the faculties and students to strive for excellence in Academics, Innovation, and Research. AGC believes that research environment and skill are equally needed for undergraduate students to inculcate the spirit of innovation, inquiry, and critical thinking among them. In this context, AGC felt the need to present a healthy environment

for academic innovation and research activities.

- **The Practice:** AGC has a **Research Consultancy Committee**. On 12th December 2019, the Committee was formed and started functioning immediately. Based on the proposals submitted by the different departments, funds of about one lakh rupees are allocated by the college to the departments, who get one whole year to complete their proposed research projects. The most striking feature of this practice is the active involvement of students in these projects. The students under the guidance of their teachers participate in these research projects by handling primary sources, preparing questionnaires, conducting field surveys, collecting data, arranging interviews, collecting specimens, etc. This practice not only develops the critical thinking ability of the students but also helps to develop a kind of cooperative relationship between the teachers as project investigators and the students as research assistants. The teachers also develop their skills regarding supervision of the research project and students develop a sense of creativity and innovative qualities in them.
- **Evidence of Success:** A sum of one lakhs of rupees was released for research activities in the first cycle of the grant. The Department of History completed and submitted its Minor Research Project on '**Shiva Gajan, Del or Gambhira the Spring Rite of Rural Bengal**'. Some students of the department were selected as research assistants, who successfully conducted their field survey in two villages of Purulia district and interviewed both the participants of Gajan rituals and the onlookers. In the second cycle of the research grant, five departments- History, Economics, Hindi, Nutrition, and English are on the verge of submitting their projects. In the third cycle of grants, the Mathematics, Zoology, History, Commerce, and Chemistry departments have submitted their research proposals and grants have been sanctioned to them. Till now the Committee has achieved success as responses from the majority of departments are spontaneous. The tempo of research activities slowed down due to the onset of the COVID-19 pandemic and lockdowns; however, activities resumed with the return to normal situation. One positive impact of this practice is that many of our faculties are also on the editorial boards of internationally acclaimed journals. Some collaborative research projects in the near future are expected.
- **Problems Encountered and Resources Required:** Nevertheless, for some disciplines, especially, science subjects research funds must be increased to produce quality research. The research facilities like library facilities and laboratory equipment for science-based subjects like Physics, Chemistry, and Microbiology need to be modernized and augmented. Awareness about the importance of research activities must be spread among the students for more participation of the students.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within

1000 words**Response:**

AGC formerly known as Manimala Girls' College, began its journey as the **only girls' college in the entire coalfield and industrial region of West Bengal in 1950**. Since then, the college has been popular for upholding the concept of gender equity, green campus, inclusive and holistic education. The college stands out in the area in terms of:

Premier Seat of Learning and Research

Over the last seventy-four years, the college has been a **premier seat of learning for the girls** of the region. At present twenty departments are offering **B.A., B.Sc., and B. Com** courses affiliated with KNU, Asansol. The college also offers **M.A. in Political Science** which makes **Asansol Girls' College the only college under KNU offering M.A. in Political Science besides the University Campus**.

AGC is known for producing students with **outstanding academic results** both at undergraduate and postgraduate levels including university rank holders. Many pass-out students are pursuing higher education from abroad. Every year a considerable number of AGC students also qualify for **NET, GATE, SET, JAM**, etc.

The College has a very dynamic **Research Consultancy Committee**. Since its formation on 12th December 2019, the Committee has funded research projects submitted by various departments. Most importantly, the active participation of **students as researchers is mandatory for these research projects**. The involvement of students in research work is one of the most conspicuous features of the Committee making AGC distinct in the area.

Safe, Disciplined, and Green Campus

AGC, being a girls' college, has dedicated itself to ensuring a safe and secure campus for its students. AGC is well known for its **ragging-free** and well-disciplined campus. The college is also popular for its eco-friendly campus.

Gender Equity and Inclusive Environment

AGC has dedicated itself to promoting gender equity and inclusive education. The college has a very active **Women's Forum** which has been incessantly working towards promoting gender equity.

AGC has **two girls' hostels** providing scope for the girls from the remote areas of the region to continue their education.

The college also provides **financial aid to economically backward students** and helps them to break the economic limitations to access education. Women's Forum also provides financial assistance under **BHARSA (Basic Human Approach Regarding Student Assistance)**.

Teaching-Learning Process Inside the classroom

AGC is reputed for regular classes. Keeping pace with the emerging challenges to the teaching-learning

process due to technological advancement and its impact on learners' approach towards the learning process, AGC keeps on adapting to the teaching-learning methods. For example, **regular class tests, remedial classes, Flip classroom style of teaching-learning, use of ICT, and students' seminars** are the regular and common features of AGC. All these are striking features of the college. Besides, AGC has adopted NEP 2020 in which students enjoy the freedom to select courses of their choice.

'Out of the Classroom' Learning Site

AGC encourages learning beyond the four walls of a classroom. The departments of the college regularly arrange for outdoor classes, field trips, and educational tours. Students readily take to gardening activities encouraged by the college authority. AGC is blessed to have students with multiple talents. Therefore, to nurture these myriad talents AGC encourages to join various clubs and societies within the college campus, such as **Praxia- the Drama Club, Chess Club, Cinema and Book Reading Club, Photography Club, Drawing Club, and Nature Club.**

Extension and Outreach Activities

AGC is well known for developing social accountability among students. **NSS, NCC, Social Activity Committee, Women's Forum, and the Nutrition Department** regularly undertake extension activities in the surrounding areas.

The NCC and NSS unit of AGC instil organizational skills to serve society and ventilate a sense of good citizenship among students through activities like plantation programs, cleaning drives, environment-related awareness programs, the spread of literary awareness under the New India Literary Program, etc.

Co-curricular activities

AGC stands out in its efforts to develop students' capabilities other than curricula-based education.

- **Yoga**

AGC has **Yoga for Well-being Club** to promote optimum physical and mental health, basic training on stress management and concentration, and to make students understand that yoga leads to a conscious living. The club has appointed a **well-trained Yoga instructor and provides free-of-cost Yoga lessons to interested students.**

- **Sports**

AGC has a **Sports Committee**. The Committee arranges **Annual Sports Meet** every year consisting of various sports like 100 m race; shot put; discus throw; high jump etc.

Cultural Activities

AGC is famous for exploring and nurturing talents in the cultural field. The annual cultural competition '**Roop, Rash, Taal, Chchanda**' is held to discover hidden talents amongst students. The rank holders are selected to perform in the annual social '**Sristi Sukher Ullashe**'. The best performers are regularly **invited to perform in the government-sponsored local Fairs, Students' Youth Festivals, and cultural events organized in Rabindra Bhavan.** For instance, the dance drama team of '**Chitrangada**'

was invited to perform at the Govt. sponsored Paschim Barddhaman Book Fair in 2023.

Empowerment Program

A.G.C. provides scope for capacity building and empowerment in the form of two certificate courses in **Tailoring & Embroidery, and Art & Craft**. These two courses encourage students coming from economically marginalized sectors to find an alternative method of earning and simultaneously carry on with academic pursuits. To promote their artwork, AGC organizes exhibitions cum sales of their products. Over the last two years, AGC students have successfully exhibited their handiworks at the government-sponsored Paschim Barddhaman Book Fair.

Placement

Last, but not the least, AGC is different as it provides placement facilities despite being a general degree and PG college. Every year a good number of students get employed in banks and industrial establishments after graduating from AGC through placement drive organised by the **placement cell** of AGC.

In short, AGC is distinct for its dedication toward successful implementation of holistic education for girls which coincides with its motto (in Bengali) '**Amar Mukti Aloye Aloye**' or orienting students to the spirit of **emancipation through the light of knowledge**.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

- Different departments are continuing their Add on and Certificate courses.
- AGC has signed many other MoUs with institutions and organizations.
- Students of different departments were awarded Gold medal for securing first position in the Master of Arts/Commerce/Science examination at the convocation ceremony of KNU in 2024.
- On 1/2/2024 and 2/2/2024 student representatives of College Environmental Committee presented their models at an Environmental Workshop cum Model Exhibition organized by West Bengal Pollution Control Board. Their contribution received praise from the organizers.
- Department of English organized an Inter college Poetry Reading Session 'Communion' on 15/3/2024. Students from neighbouring colleges actively participated and this 'Communion' was graced by their college teachers' presence.
- Women's Forum in collaboration with "Galper ADDA, Asansol" organized an Inter-college Story Writing Competition on 22/03/2024. Here also Students from neighbouring colleges heartily participated and their college teachers graced the occasion.
- Anti Ragging Committee organized a Rally on 07/03/24 with "No Ragging" placards and banners selected from the posters made by students in a poster competition on 'Anti Ragging' also organized by the committee. Students were awarded with prizes to encourage them and also make them aware of the cause of the rally.
- Voter's day was observed by the NSS unit of the college on 25/01/2024. Voter's awareness programme to spread awareness among the students of the college was held, in association with the district administration on 19/03/2024.
- Students participated in a cultural program in "Rupasi Bangla Utsav" organized by "Bhasha Shahid Smriti Rakhsa Samity" on 7th April, 2024. The organizer appreciated their performance with a token of appreciation.
- Women's Forum and Alumni Association organized various health related awareness programs.
- Students of English Department, secured 1st position and 3rd position in the Film Review Competition organized by the Film Club of B. B. College on 09/04/2024.
- AGC has now a zealous Placement Cell which have arranged numerous on campus and off campus placement drives during 2023-24. Vaishnavi Communication, Beekay Auto, Bajaj Allianz Life Insurance Company Limited, Maithon Steel are some of the companies who offered job placement to our students.

Concluding Remarks :

Asansol Girls' College, an ISO 9001-2015 and ISO 14001-2015 certified institution, is incessantly imparting education to Women of the society since last 75 years with a motto of "Educate, Enlight and Empower".

AGC offers 37 UG program and 1 PG program with more than 400 courses. Students share a vibrant teaching learning experience by almost 100 faculties in 38 class rooms and 12 laboratories. Skill enhancement adds on/certificate courses are also offered. Two NSS and one NCC units organize extension and outreach programs. Students availed several scholarships from Government as well as from AGC.

The faculty members regularly participate in FDPs and MDPs to enrich themselves. Departments organize seminars/webinars/conferences on a regular basis. They are also involved in faculty exchange programs. AGC has MoUs and Linkages with other academic institutions and societal organizations.

Faculty members have rich contributions of their research papers in reputed Journals, Book chapters and Conference Proceedings. Research proposals of departments are approved by Research Consultancy Committee.

AGC boast of two resourceful libraries, one in Morning section and one in Day section. Librarians are well equipped with digital and ICT knowledge.

AGC intermittently incur handsome expenditure on maintaining infrastructure and academic facilities in addition to infrastructural augmentation.

Separate WIFI enabled ICT infrastructural facility is provided to the students through the Smart classrooms, ICT room and Computer Centre.

AGC has successfully conducted Green Audit, Environmental Audit and Energy Audit under the supervision of College Environmental Committee

Different Clubs (Drama Club, Nature Club, Chess Club etc.) give students a platform to inculcate cultural and environmental ethos. Annual Sports and Annual Cultural Program are organized.

As of record more than 95% students successfully have graduated and worthy students have achieved University Ranks and have progressed to higher education and qualify in NET/GATE/JAM and also in other competitive examinations after orientation through career counselling seminars.

As a reputed institution of the state AGC keeps itself incessantly dedicated to the upliftment of the women of the surrounding society in general and the students in particular. AGC has its legacy in achieving distinctiveness for overall development of the Women of the society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.2.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 1033 Answer after DVV Verification: 316</p> <p>Remark : DVV has made changes as per supporting documents shared by HEI and values have been downgraded as we have received 316 project completion certificates</p>																																								
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>307</td> <td>379</td> <td>354</td> <td>334</td> <td>292</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>307</td> <td>376</td> <td>354</td> <td>328</td> <td>292</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>759</td> <td>756</td> <td>700</td> <td>801</td> <td>801</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>759</td> <td>756</td> <td>700</td> <td>801</td> <td>801</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded in 2.1.2.1 due to excess of seats in reserve category.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	307	379	354	334	292	2022-23	2021-22	2020-21	2019-20	2018-19	307	376	354	328	292	2022-23	2021-22	2020-21	2019-20	2018-19	759	756	700	801	801	2022-23	2021-22	2020-21	2019-20	2018-19	759	756	700	801	801
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3.1.1	<p>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p>																																								

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2.5	0	14.2036	34.62281	3.58129

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has made changes as per the report shared by the HEI and the value is 0 as none of the grants is received for research projects

3.2.2. Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	20	7	15	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	16	3	10	5

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as we have considered programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship

3.3.1. Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
21	22	26	10	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
21	19	21	10	7

Remark : DVV has made changes as per supporting document shared by HEI and values have been downgraded as we have those publication were not UGC Care and has followed calendar year (JAN-DEC)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
18	13	16	6	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
16	12	16	6	6

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded due to repetitive ISBN publication and has followed the calendar year (JAN-DEC)

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :

Answer After DVV Verification :22

Remark : DVV has made changes as per the report shared by the HEI

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification : 89

Answer after DVV Verification: 66

Remark : DVV has made changes as per the report shared by the HEI

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22.98	11.78	12.16	85.15	10.31

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8.67	4.01	8.59	4.31	0.02

Remark : DVV has made changes as per audit report shared by HEI and values have been downgraded as we have considered Repairs and Maintenance Expense

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	6	2	12	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	3	0	0	0

Remark : DVV has made changes as per supportings shared by HEI and values have been downgraded as we have excluded inter college awards.

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
63	40	7	36	45

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
12	10	2	11	10

Remark : DVV has made changes as per prescribed format shared by HEI and values have been downgraded as events under same date has been counted as one.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has made changes as per prescribed format shared by HEI and has considered input value as "0" as financial support is less than 2000

2.Extended Profile Deviations

Extended Profile Deviations

No Deviations